**Bolton Academy**

**Date: September 10, 2025**

**Time: 3:00pm EST**

**Location: Media Center/Hybrid**

**Zoom recording:** [**https://www.youtube.com/live/MMtEOc-23l8?si=jz\_MtVikhGWeZ7Z9**](https://www.youtube.com/live/MMtEOc-23l8?si=jz_MtVikhGWeZ7Z9)

1. **Call to order:** Meeting called to order by Shenita Mickens at3:07pm
2. **Roll Call:**

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| --- | --- | --- |
| **Role** | **Name** | **Present or Absent** |
| **Principal** | **Heather Stephenson** | **Present** |
| **Parent/Guardian** | **Joanna Caceres-Aponte** | **Present** |
| **Parent/Guardian** | **Meredith Castelan** | **Present** |
| **Parent/Guardian** | **Shenita Mickens** | **Present** |
| **Instructional Staff** | **Michael Armstrong** | **Present** |
| **Instructional Staff** | **Celine Browne-Roberts** | **Present** |
| **Instructional Staff** | **Breonna Jenkins** | **Present** |
| **Community Member** | **Avina Gupta** | **Present** |
| **Community Member** | **Amy Kelley** | **Present** |
| **Swing Seat** | **LaToya Brooks** | **Present** |

**Quorum Established:** Yes, (9/9)

1. **Action Items** 
   1. **Approval of Agenda:** Motion made by: Joanna Caceres-Aponte; Seconded by: Michael Armstrong

Members Approving: Heather Stephenson, Meredith Castelan, Shenita Mikens, Celine Browne-Roberts, Breonna Jenkins, Avina Gupta, Amy Kelley, LaToya Brooks

Members Opposing: None

Members Abstaining: None

**Motion** The motion to approve agenda passes

* 1. **Approval of Previous Minutes:** Motion made by: LaToya Brooks; Seconded by: Meredith Castelan

Members Approving: Heather Stephenson, Joanna Caceres-Aponte, Shenita Mikens, Celine Browne-Roberts, Breonna Jenkins, Avina Gupta, Amy Kelley, Michael Armstrong

Members Opposing: None

Members Abstaining: None

**Motion** The motion to approve the agenda passes

* 1. **Approval of Modifications to Upcoming Go Team Meetings:** Motion made by: Michael Armstrong; Seconded by: Breonna Jenkins

Members Approving: Heather Stephenson, Meredith Castelan, Shenita Mikens, Celine Browne-Roberts, Joanna Caceres- Aponte, Avina Gupta, Amy Kelley, LaToya Brooks

Members Opposing: None

Members Abstaining: None

**Motion** The motion to approve the modifications passes

Upcoming Meeting Dates:

* October 1st, 2025 @ 3:00 p.m. Time allotted for public comment (Media Center/Hybrid)
* December 10th, 2025 @ 3:00 p.m. Time allotted for public comment (Media Center/Hybrid)
* January 28th, 2026 @ 3:00 p.m. Time allotted for public comment (Virtual)
* February 11th, 2026 @ 3:00 p.m. (Media Center/Hybrid)
* March 11th, 2026 @ 3:00 p.m. Time allotted for public comment (Media Center/Hybrid)
* Optional- April 1st, 2026 @ 3:00 p.m. Time allotted for public comment (Media Center/Hybrid)

1. **Discussion Items** 
   1. School Strategic Plan
      1. Principal Stephenson reviewed the Strategic Plan & Priorities. We are working off a 5-year plan. The plan will be reworked towards the end of the year as we plan for the future. She explained that this is our long-term plan and there is a short-term plan which is the CIP (Continuous Improvement Plan) which builds on the priorities outlined in the Strategic Plan. Priorities are ranked highest to lowest with **increase student performance in math** being the highest. She explained that while we have made great gains, many of the priorities in the plan are still relevant to the work at Bolton Academy. She shared that one area of improvement and importance is IB. The goal is to make it more relevant, community driven, and engaging for students so that they can take ownership of the content.
      2. Principal Stephenson shared the connection between the Strategic Plan and the Continuous Improvement Plan SMART Goals. Goals such as an increase of 3% of 3rd-5th grade students scoring proficient or above in math and ELA on the 2026 GMAS. Additionally, teachers will use Lexia Core 5 reading program to increase the literacy performance of multilingual learners.
   2. Data Discussion
      1. MAP Results: based on the data, growth is happening in ELA and Math with a consistent increase in the **green** and **blue** with a decline in the **red,** which is our goal.
      2. 2025 GA Milestones Results: While we recorded gains in 4th and 5th in Math and ELA, we saw a decrease in 3rd grade in ELA. Principal Stephenson shared that there are a few factors which contributed to this but explained that there are strategies in place to address the needs and close any gaps.
   3. Stakeholder Engagement at Our School: this is still in progress and Principal Stephenson will provide an update at a later date.
2. **Information Items** 
   1. Principal’s Report
      1. Enrollment and Leveling Updates

In her report, Principal Stephenson shared that the current enrollment is higher than our projected enrollment by 38 students. The grade levels with the greatest need are K, 2nd, and 3rd. The plan is to hire two teachers for 2nd and 3rd and Dr. Eppinger, who is our EIP teacher, agreed to move to kindergarten. Kindergarten’s transition will happen first, and she hopes to hire the teachers so 2nd and 3rd can happen together. The jobs have already been posted, and Principal Stephenson hopes to hire the new teachers and have them in the classroom before October.

* + 1. Additional Information Items
  1. APS Forward 2040 –Comprehensive Long-Range Facilities Plan Update-
* There are two upcoming public meetings: October 20th and November 10th. We need to maintain this cluster model. We are an IB and DLI school, so we have to stay in this cluster as those options are not available in the Douglass cluster.

1. **Announcements –** Save the Date for the G3 Summit on Saturday, September 27th from 8:30 a.m. to 2:30 p.m.
2. **Adjournment** Motion made by: Avina Gupta; Seconded by: LaToya Brooks

Members Approving: All others

Members Opposing: None

Members Abstaining: None

**Motion** Motion to adjourn the GO Team meeting passes

1. **ADJOURNED AT 4:20 p.m.**

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**Minutes Taken By:** Celine Browne-Roberts

**Position:** Secretary

**Date Approved:** [Insert date when approved]